



OPEN MEETING

**MINUTES OF THE REGULAR OPEN MEETING OF THE UNITED LAGUNA WOODS
MUTUAL ARCHITECTURAL CONTROL AND STANDARDS COMMITTEE**

**Thursday, May 19, 2022 - 9:30 a.m.
Laguna Woods Village Community Center/Virtual
24351 El Toro Road, Laguna Woods, CA 92637**

REPORT

COMMITTEE MEMBERS PRESENT: Anthony Liberatore, Cash Achrekar, Reza Bastani

COMMITTEE MEMBERS ABSENT: None

STAFF PRESENT: Bart Mejia, Richard DeLaFuente, Gavin Fogg, Sandra Spencer

OTHERS PRESENT: Richard Rader

1. Call to Order / Establish Quorum – Chair

Chair Liberatore called the meeting to order at 9:45 a.m. after a short recess in order to obtain a quorum.

2. Acknowledgement of Media

Zoom platform via Granicus.

3. Approval of Agenda

Hearing no objection, the agenda was approved by unanimous consent.

4. Approval of Meeting Report for April 21, 2022

Chair Liberatore acknowledged the correction of two typos as pointed out by staff. Hearing no objection, the edited meeting report for April 21, 2022 was approved by unanimous consent.

5. Chair's Remarks

Chair Liberatore commented on his continued efforts to reach out to the President of Third Mutual and the attorney for clarification on alterations for asbestos to streamline the process with the city and staff.

6. Member Comments - (Items Not on the Agenda)

None.

7. Manor Alterations Division Manager Update

Staff Officer Bart Mejia discussed the status of the Manor Alterations Division, informing that Richard DeLaFuente will be leaving VMS as of May 20, 2022, and thanked him for his service to the community. Additional staffing issues were briefly discussed. Chair Liberatore also thanked Mr. DeLaFuente for his service and wished him continued success.

Consent:

All matters listed under the Consent Calendar are considered routine and will be enacted by the Committee by one motion. In the event that an item is removed from the Consent Calendar by members of the Committee, such item(s) shall be the subject of further discussion and action by the Committee.

Status of Mutual Consents

8. Monthly Mutual Consent Report

The Consent Report was approved unanimously.

Variance Requests:

A. Variance Request – 575-D Avenida Majorca (Madrid, 4) Revert a Portion of Existing Room Addition to the Original Outdoor Atrium Conditions

Mr. Mejia summarized the request including the fact that the owner wished to return the manor to its original configuration with an atrium. A window was removed in a prior remodel creating a one-bedroom plus office and this variance would return the manor to a two-bedroom floorplan with a window to the atrium. After discussion ensued, the motion was passed unanimously to recommend the variance for approval to the United Board.

Items for Discussion

9. Inter-Mutual Discussion on ACM

Mr. Mejia reiterated that the assignment has been given to the attorney to review the current process and to see if there is a way to streamline the process or if it must remain the same due to any findings the attorney may determine. Chair Liberatore requested staff add this item to a future agenda.

Items for Future Discussion:

- Electrical Vehicle Charging Update
- Inter-Mutual Discussion on ACM

Concluding Business:

10. Committee Member Comments

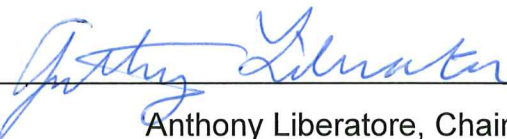
A brief discussion took place among the committee members as to the status of Electric Vehicle Charging stations being approved by SCE. Staff verified that the subject has been pursued at the United M&C. Staff was directed to add updates on this item to future agendas.

Director Bastani requested that a monthly report that he receives be discontinued.

Chair Liberatore thanked the directors and staff. He also thanked Mr. DeLaFuente for his service and wished him good luck.

11. Date of Next Meeting – Thursday, June 16, 2022, 9:30 a.m.

12. Adjournment – 10:06 a.m.

X 
Anthony Liberatore, Chair

Anthony Liberatore, Chair
Baltazar Mejia, Staff Officer
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